***Localised Procedures – update schedule - 2018***

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| ***Procedure*** | ***Date due for update*** | ***Updated*** |
| 1. i. Nutrition, Food and Beverages, Dietary Requirements | May 2018 |  |
| 1. ii. Sun Protection | March 2018 |  |
| 1. iii. Water Safety | March 2018 |  |
| 1. iv. The Administration of First Aid | June 2018 |  |
| 1. v. Sleep and Rest | May 2018 |  |
| 1. Incident, Injury, Trauma and Illness | May 2018 |  |
| 1. Dealing with Infectious Diseases | May 2018 |  |
| 1. i. Dealing with Medical Condition | May 2018 |  |
| 1. Emergency and Evacuation | March 2018 |  |
| 1. Delivery and Collection of Children | May 2018 |  |
| 1. Excursions | May 2018 |  |
| 1. Providing a Child Safe Environment | May 2018 |  |
| 1. Staffing | May 2018 |  |
| 1. Interactions with Children | May 2018 |  |
| 1. Enrolment and Orientation | May 2018 |  |
| 1. Governance and Management (including confidentiality of records) | May 2018 |  |
| 1. The Acceptance and Refusal of Authorisations | May 2018 |  |
| 1. Payment of Fees | May 2018 |  |
| 1. Dealing with Complaints | May 2018 |  |